



**HUTCHINS**  
MANUFACTURING COMPANY

the PROFINISHERS®

Quality Products for All Phases of Surface Preparation

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Effective  
12/5/2013

## Hutchins Votek Repair Form

### School Information

School Name \_\_\_\_\_

Instructor Name \_\_\_\_\_

Shipping Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone # ( ) - \_\_\_\_\_

FAX # ( ) - \_\_\_\_\_

\*\*\*Instructor Phone number for summer: ( ) - \_\_\_\_\_

\*\*\*Instructor e-mail address for summer: \_\_\_\_\_

\*\*\* Will only be used if we have a questions pertaining to the repairs being done

\*Date tools need to arrive at school: \_\_\_\_\_

\_\_\_\_\_

\* When sending in more than 3 tools please allow at least 2 weeks, not counting delivery time

When sending in tools during the **Summer break** please leave at least 4 weeks lead

time (not counting transit time) as we receive most votek tools at this time

*Please include the attached form to list the model and serial numbers  
without this list we cannot ensure all tools are received and in-turn sent back*

Please provide adequate packaging when shipping tools and please insure your packages.  
"Adequate packing" includes newspaper/bubble wrap around each tool as well as filler in the STRONG box. We receive many boxes with air fitting hanging out the side. Some of these boxes break open in transit and are permanently lost

**Tools must come back with pads. Tools found not using Hutchins pads will not be considered for warranty repair. Hutchins pads are mated to fit hutchins tools, therefore it is easy to determine when a non-hutchins pad has been used.**

**Ship tools to Hutchins with this form**

**Hutchins Mfg. Co.**

**Attn: Votek Repairs**

**24 North Lotus Ave. Pasadena, CA 91107**